

## Exciting Career Opportunity

Our client is a Statutory Agency established under the Competition Act, No. 12 of 2010 with the mandate of promoting and safeguarding competition in the national economy, prevention of abuse of buyer power and protecting consumers from unfair and misleading market conduct.

On behalf of our client, we are seeking to recruit a highly experienced, competent, motivated and self-driven leader, with excellent credentials and a strategic mind, to competitively fill the vacant position below: -

<b>Director General</b>	<b>Job Ref: 2022/DG07/01</b>	<b>1 position</b>
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### Job Purpose

Responsible for day-to-day management of the Authority towards realization of its mandate of promoting and safeguarding competition in the national economy, prevention of abuse of buyer power and protection of consumers from unfair and misleading market conduct.

### Key Responsibilities/ Duties / Tasks

#### I. Managerial / Supervisory Responsibilities

- i) Accounting Officer for the Authority.
- ii) Authorised Officer of the Authority.
- iii) Overseeing implementation of the Competition Act.
- iv) Leading the Authority's overall resource mobilization initiatives.
- v) Overseeing regulation of market conduct and market structure in the national economy.
- vi) Advising the government on the effect of its policies, procedures and programmes, legislation and proposals for legislation on competition and consumer welfare.
- vii) Advising the Government with regard to development of policies in emerging markets or sectors i.e. (digital economy and big data).
- viii) Overseeing competition regulatory impact assessment in line with the Statutory Instruments Act 2013 (SIA).
- ix) Advising and representing the Government in implementation of bilateral and multilateral competition provisions under COMESA, AfCFTA, EAC among others..

- x) Identifying and fostering collaboration and cooperation with other global competition agencies and partners.
- xi) Recommending to the Board the long term strategy, business plans and annual operating budgets; their implementation and establishing proper internal monitoring and control systems and procedures.
- xii) Articulating the Authority strategy, policies and guidelines to the staff and other stakeholders.
- xiii) Overseeing the impact assessment of the Authority decisions across the national economy.
- xiv) Providing overall leadership in the analysis, investigations, research, negotiation and resolution of competition, consumer protection and abuse of buyer power related matters.
- xv) Providing day to day leadership to employees of the Authority.
- xvi) Ensuring continuous improvements in the quality and value of services and products provided by the Authority.
- xvii) Overseeing and ensuring implementation of corporate policies and programmes
- xviii) Providing leadership in risk management and business continuity programmes within the Authority.
- xix) Implementating relevant national policies, economic agenda.

## **II. Operational Responsibilities / Tasks**

- i) Overall responsible for the day to day management of the Authority.
- ii) Ensuring that all Board papers are accurately drafted, are relevant and availed to Board Members within the stipulated timelines.
- iii) Providing regular, complete and prompt communication to the Board on key technical, financial and administrative matters.
- iv) Responsible for stakeholder management and enhancement of corporate image of the Authority.
- v) Ensuring that there is effective communication between the management and the Board as well as between different levels of management.
- vi) Promoting a conducive work environment for attracting, retaining, and motivating employees.
- vii) Fostering a corporate culture that promotes ethical practices and good corporate citizenship.
- viii) Serving as the principal spokesperson of the Authority.
- ix) Ensuring compliance with the laws of the country.

- x) Overseeing development and implementation of a succession management plan within the Authority.

### **Job Competencies (Knowledge, Experience and Attributes / Skills).**

#### **Academic qualifications**

- i) Bachelor's Degree in Economics, Statistics, Law, Business related or other relevant Degree from a recognized institution
- ii) Master's Degree in Economics, Statistics, Law, Business related or other relevant Degree from a recognized institution
- iii) Leadership Course lasting not less six (6) weeks from a recognized institution

#### **Previous relevant work experience required.**

- i) At least 15 years relevant work experience with ten (10) of which must have been in a senior management position.

#### **Functional Skills, Behavioral Competencies/Attributes:**

<i>Functional Skills</i>	<i>Behavioral competencies/attributes</i>
i) Ability to develop long term integrated and cross functional operational plans	i) Decision making skills
ii) Strategic Management skills	ii) Problem solving skills
iii) Proficiency in computing skills	iii) Interpersonal and Leadership skills
iv) Communications skills	iv) Creativity
v) Financial planning skills	v) Negotiation skills
vi) Mentorship and coaching skills	vi) Visionary
vii) Analytical skills	

### **How to Apply**

All applicants MUST [download and complete the Bio Data Form](#) (in Microsoft Excel) and attach the completed Excel file. Any HANDWRITTEN or SCANNED Bio Data form not submitted as an Excel file will be rejected.

Applicants should submit their completed application form and required attachments by email to: [recruitment@amsol.co.ke](mailto:recruitment@amsol.co.ke)

The subject of the email shall read “**Director General Job Ref: 2022/DG07/01**” and applications should be sent so as to be received on or before 5:00 pm (East African Time) on 19<sup>th</sup> August, 2022.

### Notes

1. Interested candidates should provide all the details requested.
2. Only shortlisted candidates will be contacted for interviews.
3. Before appointment, the successful candidate shall be vetted and approved by Parliament and other relevant Government Agencies.
4. In addition, the successful candidate shall also be required to provide valid; Tax Compliance Certificate from Kenya Revenue Authority, Clearance from the Ethics and Anti-Corruption Commission, Clearance Certificate from The Higher Education Loans Board, Certificate of Good Conduct from Directorate of Criminal Investigations and Clearance from an approved Credit Reference Bureau.
5. It is an offence to include incorrect or misleading information in the application.

*Our client is “An ALL Inclusive Employer”*

*Canvassing of any form will lead to automatic disqualification.*